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### DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT St. John the Baptist Parish, Louisiana

Basic Financial Statements and Independent Auditor's Report As of and for the Year Ended December 31, 2005

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7-16-06

#### CONTENTS

	_No
Independent Auditor's Report	1
Management's Discussion and Analysis	4
Basic Financial Statements:	
Government-Wide Financial Statements	
Statement of Net Assets Statement of Activities	9 <b>1</b> 0
Statement of Activities	10
Fund Financial Statements (Governmental Funds)	12
Balance Sheet Reconciliation of the Governmental Fund Balance	12
Sheet to the Statement of Net Assets	13
Statement of Revenues, Expenditures and Changes in Fund Balance	14
Reconciliation of the Statement of Revenues,	
Expenditures and Changes in Fund Balance to the Statement of Activities	15
the beatement of Activities	
Notes to the Financial Statements	17
Required Supplementary Information (RSI):	
Budgetary Comparison Schedules (Governmental Funds)	
General Fund	33
Special Revenue Funds: Title IV-D	34
Worthless Check Collection Fee	35
School Board Pre-Trial Intervention/Diversion Programs	36 37
Forfeiture Account	38
Supplementary Information Schedule:	
Summary Schedule of Prior Year Audit Findings	
and Corrective Action Plan for Current Year	40
Audit Findings	40
Other Required Reports:	
Report on Compliance and Internal Control	
over Financial Reporting Based on an Audit of Financial Statements Performed in	
Accordance with <u>Government Auditing Standards</u>	43

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#### INDEPENDENT AUDITOR'S REPORT

Honorable John M. Crum, Jr.
District Attorney of the Fortieth Judicial District
St. John the Baptist Parish, Louisiana

I have audited the accompanying basic financial statements of the District Attorney of the Fortieth Judicial District, as of and for the year ended December 31, 2005, which collectively comprise the district attorney's basic financial statements as listed in the table of contents. These basic financial statements are the responsibility of the management of the District Attorney of the Fortieth Judicial District. My responsibility is to express an opinion on these basic financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the District Attorney of the Fortieth Judicial District as of December 31, 2005, and the results of operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standards</u>, I have also issued a report dated May 16, 2006, on my consideration of the District Attorney of the Fortieth Judicial District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations and contracts. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of my audit.

The management's discussion and analysis and budgetary comparison information, as listed in the table of contents, are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information, and express no opinion on it.

My audit was prepared for the purpose of forming opinions on the basic financial statements that collectively comprise the district attorney's basic financial statements. The supplementary information schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements of the District Attorney of the Fortieth Judicial District. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in my opinion is fairly stated in all material respects, in relation to the basic financial statements taken as whole.

Keith J. Rovira

Certified Public Accountant

May 16, 2006

MANAGEMENT'S DISCUSSION AND ANALYSIS

St. John the Baptist Parish, Louisiana Management's Discussion and Analysis As of and for the year ended December 31, 2005

The Management's Discussion and Analysis (MD&A) of the District Attorney of the Fortieth Judicial District's financial performance presents a narrative overview and analysis of the district attorney's financial activities for the year ended December 31, 2005. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the additional information contained in the basic financial statements. The MD&A is an element of the new reporting model adopted by the Government Accounting Standards Board (GASB) in their Statement No. 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments" issued June, 1999. Certain comparative information between the current year and prior year has been presented in the MD&A.

#### FINANCIAL HIGHLIGHTS

The minimum requirements for financial reporting on the District Attorney of the Fortieth Judicial District's office that was established by GASB No. 34 are divided into the following sections:

- (a) Management's Discussion and Analysis
- (b) Basic Financial Statements
- (c) Required Supplementary Information (other than MD&A)

#### Basic Financial Statements:

The basic financial statements present information for the district attorney as a whole, in a format designed to make the statements easier for the reader to understand. The financial statements in this section are divided into the two following types:

(1) Government-Wide Financial Statements, which include a Statement of Net Assets and a Statement of Activities. These statements present financial information for all activities of the district attorney from an economic resources measurement focus using the accrual basis of accounting and providing both short-term and

St. John the Baptist Parish, Louisiana Management's Discussion and Analysis As of and for the year ended December 31, 2005

long-term information about the district attorney's overall financial status.

(2) Fund Financial Statements, which include a Balance Sheet and a Statement of Revenues, Expenses, and Changes in Fund Balance for the General Fund (a governmental fund). These financial statements present information on the individual fund of the district attorney allowing for more detail. The current financial resources measurement focus and the accrual basis of accounting used to prepare these statements is dependent on the fund type. The district attorney's only governmental fund is the General Fund. The statements in this section represent the short-term financing of general government.

#### FINANCIAL ANALYSIS OF THE ENTITY

### Statement of Net Assets As of December 31, 2005 and 2004

	<u> 2005</u>	<u>2004</u>
Current assets Capital assets	\$227,944 _28,701	\$220,597 <u>35,442</u>
Total Assets	256,645	<u>256.039</u>
Current liabilities Long-term liabilities	41,025	42,269
Total Liabilities	41,025	42,269
Net Assets: Invested in capital assets, net of debt Unrestricted	28,701 <u>186,919</u>	35,442 168,684
Total Net Assets	\$ <u>215,620</u>	\$ <u>213,770</u>

Total net assets increased by \$1,850, or .8%. This change is insignificant to the financial status of the district attorney's office as a whole.

### St. John the Baptist Parish, Louisiana Management's Discussion and Analysis As of and for the year ended December 31, 2005

From 2004 to 2005, the district attorney's cash and cash equivalents account decreased by \$37,944 or 26.7%. The main causes for this is the \$152,793 decrease in total revenues.

The district attorney did not have any "restricted" net assets at year-end. It does have "unrestricted" net assets, and those are net assets that do not have any limitations on what these amounts may be used for.

## Statement of Revenues, Expenditures and Changes in Fund Balance All Governmental Funds For the year ended December 31, 2005

		<u>2005</u>	<u>2004</u>
	Revenues Expenses	\$1,236,980 <u>1,238,552</u>	\$1,121,427 1,340,737
Net	Change in Fund Balance	\$ <u>(1,</u> 572)	\$ <u>(219,310</u> )

Total revenues increased by \$115,553, or 10%, due primarily to an increase in the reimbursements from outside entities such as the parish's criminal court fund.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### Capital Assets:

The district attorney had \$222,991 invested in a office furniture and equipment and vehicles as of December 31, 2005. This amount represents the original cost of the capital assets. Accumulated depreciation at year-end totaled \$194,290 bringing the net book value of capital assets to \$28,701.

#### Debt:

The district attorney had no debt outstanding at year end.

St. John the Baptist Parish, Louisiana Management's Discussion and Analysis As of and for the year ended December 31, 2005

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The district attorney considered the following factors and indicators when setting up next year's (2006) budget: (1) total revenues are anticipated to come in better in 2006 than for year 2005, principally because the parish's criminal court fund will be reimbursing the district attorney's office more for salaries and health care costs; (2) payroll related expenses are expected to remain relatively the same; (3) total expenditures are expected to remain relatively the same.

#### CONTACTING THE DISTRICT ATTORNEY

This financial report is designed to provide the citizens, taxpayers, investors and creditors with a general overview of the district attorney's finances, and to show the district attorney's accountability for the money it receives. If you have any questions about this report or need additional financial information, please contact Mr. John M. Crum, Jr., District Attorney of the Fortieth Judicial District, P.O. Box 399, LaPlace, LA 70069, or call 985-652-9757.

BASIC FINANCIAL STATEMENTS
(GOVERNMENT-WIDE FINANCIAL STATEMENTS)

\$104,130

123,814

227,944

\_28,701

28.701

256,645

41,025

### St. John the Baptist Parish, Louisiana Statement of Net Assets December 31, 2005

Current Assets:
 Cash and cash equivalents (Note B)
 Revenues receivable:
 Intergovernmental
 Total Current Assets

Noncurrent Assets:
 Capital assets, net of depreciation (Note C)
 Total Noncurrent Assets

 TOTAL ASSETS

# LIABILITIES Current Liabilities: Payroll liabilities Total Current Liabilities

Total Current Liabilities 41.025

#### Noncurrent Liabilities:

NET ASSETS

ASSETS

Invested in capital assets, net of related debt 28,701 Unrestricted 186,919

TOTAL NET ASSETS \$215,620

### DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT St. John the Baptist Parish, Louisiana Statement of Activities

For the Year Ended December 31, 2005

<b>EXPENSES</b> Governmental Activities:	
Judicial activities Depreciation	\$1,434,395 13,795
Total Expenses	1,448,190
GENERAL REVENUES Charges for services	1,215,473
Operating grant Interest earnings	232,870 1,697
Total General Revenues	1,450,040
Change in Net Assets	1,850
Net Assets at Beginning of Year	213,770
Net Assets at End of Year	\$215,620

BASIC FINANCIAL STATEMENTS

(FUND FINANCIAL STATEMENTS)

# St. John the Baptist Parish, Louisiana Balance Sheet - Governmental Funds December 31, 2005

	General <u>Fund</u>	Title <u>IV-D</u>	Worthless Check Collection Fee
ASSETS Cash and cash equivalents Revenues receivable:	-	-	\$30,558
Intergovernmental	\$50,668	-	-
Grant - Louisiana Department of Social Services		\$ <u>73,146</u>	
TOTAL ASSETS	\$ <u>50,668</u>	\$ <u>73,146</u>	\$ <u>30,558</u>
<u>LIABILITIES AND FUND BALANCE</u> Liabilities:			
Accounts payable Book overdraft	\$41,025 152,928	- \$9,955_	-
	152,928	۶ <u>۶,۶۶۶</u>	
Total Liabilities	<u>193,953</u>	<u>9,955</u>	
Fund balance: Reserved Unreserved - undesignated	-	-	-
(deficit) (Note I)	(143.285)	<u>63,191</u>	\$ <u>30.558</u>
Total Fund Balance (Deficit)	(143,285)	<u>63,191</u>	30,558
TOTAL LIABILITIES AND FUND BALANCE	\$ <u>50,668</u>	\$ <u>73,146</u>	\$ <u>30,558</u>

Pre-Trial Intervention/ Diversion Programs	Forfeiture <u>Account</u>	School <u>Board</u>	Total Governmental Funds
\$215,045	\$10,770	\$477	\$256,850
-	-	-	50,668
<del></del>		-	73,146
\$ <u>215,045</u>	\$ <u>10,770</u>	\$ <u>477</u>	\$ <u>380,664</u>
<u>-</u>	<del>-</del>	<u>-</u>	\$41,025 162,883
			203,908
-	-	-	-
\$ <u>215,045</u>	\$ <u>10,770</u>	\$ <u>477</u>	<u> 176.756</u>
215,045	10,770	<u>477</u>	<u>176,756</u>
\$ <u>215,045</u>	\$ <u>10,770</u>	\$ <u>477</u>	\$ <u>380,664</u>

St. John the Baptist Parish, Louisiana
Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Assets
December 31, 2005

Total Fund Balance - Governmental Funds

\$176,756

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the Governmental Funds Balance Sheet

38,864

Total Net Assets of Governmental Activities

\$215,620

St. John the Baptist Parish, Louisiana Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds For the Year Ended December 31, 2005

Decrees = =	General <u>Fund</u>	Title <u>IV-D</u>
Revenues Court costs, fines and fees Collection fees on worthless checks Collection of forfeitures Intergovernmental revenues:	\$309,175 -	- - -
Grant - Louisiana Department of Social Services Victim's Assistance Coordinator Fund St. John Parish School Board Pre-Trial Diversion Program	- 20,328 - - -	\$232,870 - - -
Reimbursements Interest earnings Other	369,327 1,697 <u>1,071</u>	<u>-</u> -
Total Revenues	701,598	232.870
Expenditures Salaries, related taxes & benefits Continuing education and travel Office supplies and maintenance Insurance Professional dues and services Capital outlay Rent, utilities and telephone Payments of forfeitures Other	719,847 46,033 11,854 36,365 15,700 3,935 56,410	198,093 4,356 - 6,637 22,031
Total Expenditures	901,820	<u>231.117</u>
Excess (Deficiency) of Revenues over Expenditures	(200,222)	1,753
Other Financing Sources (Uses): Transfer in (out)	199,063	<u>(90,000</u> )
Excess (Deficiency) of Revenues over Expenditures after Transfers	(1,159)	(88,247)
Fund Balance at Beginning of Year	(142,126)	<u>151,438</u>
Fund Balance at End of Year	\$ <u>(143,285</u> )	\$ <u>63,191</u>

Worthless Check Collection Fee	Pre-Trial Intervention/ Diversion <u>Programs</u>	Forfeiture <u>Account</u>	School <u>Board</u>	Total Governmental <u>Funds</u>
_	-	_	-	\$309,175
\$40,763	-	-		40,763
-	-	\$45,053	-	45,053
_	_	_	_	232,870
_		_	_	20,328
_	_	_	\$32,530	32,530
_	\$184,166	-	-	184,166
<u></u>	-	_	_	369,327
_	_	-	_	1,697
		<del></del> _		1,071
40,763	<u>184,166</u>	<u>45,053</u>	32,530	1,236,980
20,190	10,394	_	30,028	978,552
-	_	-	<del>,</del>	46,033
1,136	1,811	•	<b>-</b>	19,157
<del>-</del>	-	-	-	36,365
<del>-</del> .	-	-	-	15,700
_	525	-	-	11,097
-	680	-	-	79,121
-	-	33,927	••	33,927
<u>5,675</u>	1.249			<u> 18,600</u>
<u>27,001</u>	14,659	33.927	30,028	1,238,552
13,762	169,507	11,126	2,502	(1,572)
	<u>(99,063</u> )	(10,000)	_	<u> </u>
13,762	70,444	1,126	2,502	(1,572)
16,796	144,601	9,644	<u>(2,025</u> )	178,328
\$ <u>30,558</u>	\$ <u>215,045</u>	\$ <u>10,770</u>	\$ <u>477</u>	\$ <u>176,756</u>

St. John the Baptist Parish, Louisiana Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance to the Statement of Activities For the Year Ended December 31, 2005

Net Change in Fund Balance - Governmental Funds

\$(1,572)

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

3,422

Change in Net Assets of Governmental Activities

\$1,850

NOTES TO THE FINANCIAL STATEMENTS

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### INTRODUCTION

As provided by Article V, Section 26 of the Louisiana Constitution of 1974, the district attorney has charge of every criminal prosecution by the state in his district, is the representative of the state before the grand jury in his district, and is the legal advisor to the grand jury. He performs other duties as provided by law. The district attorney is elected by the qualified electors of the judicial district for a term of six years. The fortieth judicial district encompasses the parish of St. John the Baptist, Louisiana.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1. Basis of Presentation
The accompanying basic financial statements of the
District Attorney of the Fortieth Judicial District
have been prepared in conformity with generally
accepted accounting principles (GAAP) as applied to
governmental units. The Governmental Accounting
Standards Board (GASB) is the accepted standard-setting
body for establishing governmental accounting and
financial reporting principles.

The District Attorney of the Fortieth Judicial District adopted the provisions of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. In this regard, the district attorney will be treated as a governmental-type activity for financial reporting purposes in this audit. The minimum requirements for the district attorney established by GASB Statement No. 34 are divided into the following sections: (a) Management's Discussion and Analysis, (b) Basic Financial Statements, and (c) Required Supplementary Information (other than MD&A).

The accompanying financial statements of the District Attorney of the Fortieth Judicial District present information only as to the transactions of the programs of the district attorney as authorized by Louisiana statutes and administrative regulations.

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

#### Revenue Recognition

Revenues are recognized using the full accrual basis of accounting. Therefore, commissions on fines and forfeitures, court costs, reimbursements from outside entities for various expenses incurred by the district attorney, interest, and other revenues of the district attorney are recognized in the accounting period in which they are earned and become measurable.

Intergovernmental revenues (General Fund) -Include monies received from the St. John the Baptist
Parish General Fund and the Victim's Assistance
Coordinator Fund.

Intergovernmental revenues (Special Revenue Funds) -- Include monies received from a grant from the Louisiana Department of Social Services (Title IV-D), the St. John the Baptist Parish School Board (School Board Account), the St. John the Baptist Parish General Fund and Pre-Trial Intervention/Diversion Program.

Interest and all other revenues are recorded in the year in which they are earned and measurable.

#### Expense Recognition

Expenses are also recognized on the full accrual basis of accounting. Therefore, salaries and related benefits, office supplies and expenses, professional services, capital outlay and other expenses are recognized in the period incurred, if measurable.

#### 2. Reporting Entity

For financial reporting purposes, in conformance with GASB Codification Section 2100, the district attorney is an independently elected official who operates his office without oversight responsibility to the parish

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

governing authority, the St. John the Baptist Parish Council. Louisiana revised statutes give each district attorney control over their operations. This includes the hiring and retention of employees, authority over budgeting, responsibility for funding deficits and operating deficiencies, and fiscal management for controlling the collection and disbursement of funds. Furthermore, the St. John the Baptist Parish Council, the parish's governing authority, does not include the district attorney as a component unit in its comprehensive annual financial report.

For these reasons, the district attorney reports as an independent reporting entity and the financial statements presented in this audit report include only the transactions of the District Attorney of the Fortieth Judicial District.

#### 3. Fund Accounting

The district attorney uses governmental fund types to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions and activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Funds of the district attorney are classified as Governmental Funds. Governmental funds account for the district attorney's general activities, including the collection and disbursement of specific or legally restricted monies and the acquisition of capital assets. The governmental funds of the district attorney are the General Fund and the Special Revenue Funds, and are described as follows:

#### General Fund

The General Fund is used to account for all financial resources except those accounted for in the Special Revenue Funds. The General Fund was established in

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

compliance with Louisiana Revised Statute 15:571.11, which provides that 12 per cent of the fines collected and bonds forfeited be transmitted to the district attorney to defray the necessary expenses of his office.

<u>Special Revenue Funds</u>
The following Special Revenue Funds are used to account for the collection and disbursement of earmarked monies:

Title IV-D Fund -The Title IV-D Fund was established in July 1985 and is a cost reimbursement grant from the Louisiana Department of Social Services, authorized by Act 117 of 1975, to establish family and child support programs compatible with Title IV-D of the social security act. The purpose of the fund is to enforce the support obligation owed by absent parents to their families and children, to locate absent parents, to establish paternity, and to obtain family and child support.

Worthless Check Collection Fee Fund -The Worthless Check Collection Fee Fund consists of
fees collected in accordance with Louisiana Revised
Statute 16:15, which provides for a specific fee
whenever the district attorney's office collects and
processes a worthless check. Expenditures from this
fund are at the sole discretion of the district
attorney and may be used to defray the salaries and
expenses of the office of the district attorney, but
may not be used to supplement the salary of the
district attorney.

School Board Account Fund -The School Board account was established to account
for the receipt and disbursement of funds for the
performance of legal services for the St. John the
Baptist Parish School Board.

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Pre-Trial Intervention/Diversion Programs -The Pre-Trial Intervention Program accounts for the
collection of a fee paid by first-time offenders
to the district attorney, and expenses paid for the
administration of this program by employees of the
district attorney's office.

Another activity of this special revenue fund is the collection of a fee which is paid by motorists who receive a traffic citation in St. John the Baptist Parish. Participant/motorists agree to pay a fine to the district attorney and to drive safely and not receive any additional moving traffic citations for a period of six months. Personnel and other expenses related to the administration of this program are paid out of this fund.

Forfeiture Account Fund -The Louisiana State Legislature passed the Bail Bond
Reform Act of 1993. This act established that bond
forfeiture proceeds are to be collected by the
St. John the Baptist Sheriff and disbursed by the
District Attorney with amounts allocated by
percentages predetermined by the Act. Also, the
monies and assets seized during the course of a
criminal arrest shall be held in this fund until

authorized by the court to distribute the monies as

4. Budgets

required by law.

The district attorney prepared original budgets for the General Fund and all the Special Revenue Funds. All budgets were advertised and made available for public inspection at the district attorney's office in Edgard, Louisiana on December 11, 2004, and adopted on December 22, 2004.

Budgets for the General Fund and the Special Revenue Funds were amended. These amended budgets were advertised and made available for public inspection at

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

the district attorney's office in Edgard, Louisiana on December 10, 2005, and adopted on December 21, 2005. All budgets were prepared on the accrual basis of accounting. All appropriations contained in the budget lapse at year end.

- Cash and Cash Equivalents
  Cash includes amounts in one interest bearing checking account. The cash equivalent is a certificate of deposit. Under state law, the district attorney may deposit funds in demand deposits checking accounts, interest bearing demand deposits, money market accounts, or certificates of deposit with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.
- Capital Assets
  Capital assets are recorded at either historical cost or estimated historical cost and are depreciated over their estimated useful lives (excluding salvage value). Any donated capital assets are recorded at their estimated fair value at the date of donation.

  Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight-line depreciation is used based on the following estimated useful lives: office furniture and equipment 5 years; autos 7 years.

The district attorney only owns fixed assets he purchases out of the funds of the district attorney's office. All other fixed assets, which are purchased from the funds of the St. John the Baptist Parish General Fund or the St. John the Baptist Parish Criminal Court Fund, are reported in their financial statements, and are not owned by the district attorney.

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### 7. <u>Compensated Absences</u>

The district attorney has the following vacation and sick leave policies:

#### Vacation Leave --

Full-time clerical employees earn ten days of vacation leave and one additional day for every two years of service up to a three week maximum. Vacation leave must be taken within the year it is earned or it is forfeited. Upon retirement, resignation or termination an employee is not paid for unused vacation leave which was earned during the year.

#### Sick Leave --

Full-time clerical employees earn ten days of sick leave per year which may accumulate. Female employees are also allowed six weeks of maternity leave. Upon retirement, resignation or termination an employee is not paid for accumulated and unused sick leave which was earned during the year.

There were no accumulated leave benefits required to be reported in accordance with GASB Codification Section C60.

#### 8. <u>Long-Term Obligations</u>

There were no long-term obligations to be reported in the financial statements.

#### 9. Restricted Funds

At times, a portion of the fund balance of the Special Revenue Fund titled, "Forfeiture Account," is restricted for amounts which will ultimately be paid to various governmental entities in accordance with state law. These funds are not appropriable for expenditure by the district attorney.

As of December 31, 2005, no portion of the Forfeiture Account's fund balance was restricted because all obligations to payout funds to other entities in accordance with state law were satisfied.

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

10. Encumbrances

Encumbrance accounting is not utilized by the district attorney due to the nature of operations and the ability of management to monitor budgeted expenditures on a timely basis.

11. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE B - CASH AND CASH EQUIVALENTS

At December 31, 2005, the carrying amounts (book balances) of all cash and cash equivalents of the district attorney were as follows:

Interest bearing checking account	\$ 27,551
Certificate of deposit	<u>76,579</u>
Total	\$ <u>104,130</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2005, the district attorney had \$155,925 in deposits (collected bank balances). These deposits were totally secured from risk by \$155,925 of federal deposit insurance.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the assessor that the fiscal agent has failed to pay deposited funds upon demand.

#### NOTE C - CAPITAL ASSETS

The capital assets used in the governmental-type activities are included on the Statement of Net Assets of the district attorney and are capitalized at historical cost. Depreciation of all exhaustible capital assets used by the district attorney is charged as an expense against operations. Depreciation expense for financial reporting purposes is computed using the straight-line method over the useful lives of the capital assets and is reported in the Statement of Activities.

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE C - CAPITAL ASSETS

A summary of changes in capital assets and accumulated depreciation during the year is listed as follows:

	Balance 12/31/04	Additions	Deletions	Balance 12/31/05
<u>Capital Assets</u> Office furniture and equipment	\$165,669	\$7,050	-	\$172,719
Vehicles	<u>50,272</u>	-		50,272
Total	\$ <u>215,941</u>	\$ <u>7,050</u>	_	\$ <u>222,991</u>
Less Accumulated D Office furniture	epreciation	for -		
and equipment Vehicles	\$139,774 _40,725	\$10,609 _3,182	<u>-</u>	\$150,383 _43,907
Total	\$ <u>180,499</u>	\$ <u>13,791</u>		\$ <u>194,290</u>

#### NOTE D - PENSION PLAN

Employees of the district attorney are covered under two retirement plans as follows:

#### I. Louisiana District Attorneys Retirement System

Plan Description -- The district attorney and assistant district attorneys are members of the Louisiana District Attorneys Retirement System (System), a multiple employer (cost-sharing), public employee retirement system controlled and administered by a separate board of trustees.

Assistant district attorneys who earn, as a minimum, the amount paid by the state for assistant district attorneys and are under the age of 60 at the time of original employment and all district attorneys are required to participate in the

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE D - PENSION PLAN (CONTINUED)

System. For members who joined the System before July 1, 1990, and who elected not to be covered by the new provisions, the following applies: Any member with 23 or more years of creditable service regardless of age may retire with a 3 percent benefit reduction for each year below age 55, provided that no reduction is applied if the member has 30 or more years of service. Any member with at least 18 years of creditable service may retire at age 55 with a 3 percent benefit reduction for each year below age 60. In addition, any member with at least 10 years of creditable service may retire at age 60 with a 3 percent benefit reduction for each year retiring below the age of 62. The retirement benefit is equal to 3 percent of the member's average final compensation multiplied by the number of years of their membership service, not to exceed 100 percent of their average final compensation.

For members who joined the System after July 1, 1990, or who elected to be covered by the new provisions the following applies: Members are eligible to receive normal retirement benefits if they are age 60 and have 10 years of service credit, are age 55 and have 24 years of service credit, or have 30 years of service credit regardless of age. The normal retirement benefit is equal to 3.5 percent of the member's final-average compensation multiplied by years of membership service. A member is eligible for early retirement if he is age 55 and has 18 years of service credit. The early retirement benefit is equal to the normal retirement benefit reduced 3 percent for each year the member retires in advance of normal retirement age. Benefits may not exceed 100 percent of average final compensation. The System also provides death and disability benefits. Benefits are established by state statute.

Funding Policy -- Plan members are required by state statute to contribute 7.0 percent of their annual covered salary. For the period January 1, 2005 to June 30, 2005, the district attorney was required to contribute 3.75% of his employees' annual covered salary. For the period July 1, 2005 to December 31, 2005, the employer rate was increased to 6.00% as recommended by the retirement system's actuary. For the years ended December 31, 2005 and 2004, employer contributions

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE D - PENSION PLAN (CONTINUED)

made to the plan totaled \$11,797 and \$4,395, respectively. Contributions to the System also include .2 percent of the ad valorem taxes collected throughout the state and revenue sharing funds as appropriated by the legislature. The contribution requirements of plan members and the district attorney are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. Due to actuarial calculations, the district attorney has not been required to make employer contributions to the System since June, 1999.

#### II. Parochial Employees Retirement System of Louisiana

Plan Description -- All other employees of the district attorney are members of the Parochial Employees Retirement System of Louisiana (PERS), a cost-sharing, multiple-employer defined pension benefit plan administered by a separate board of trustees. PERS is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the district are members of Plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in PERS. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of credited service, or at any age with at least 30 years of credited service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of the member's final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only, prior to January 1, 1980, the benefit is equal to one percent of the finalaverage salary plus \$24 for each year of supplemental plan only service earned prior to January 1, 1980. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE D - PENSION PLAN (CONTINUED)

service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefit accrued to their date of termination. PERS also provides death and disability benefits. Benefits are established by state statute. PERS issues an annual publicly available financial report that includes financial statements and required supplementary information for PERS. The report may be obtained by writing to the Parochial Employees' Retirement System, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling(504)928-1361.

Funding Policy -- Under Plan A, members of PERS are required to contribute 9.5% of their annual covered salary and the district is required to contribute at an actuarially determined rate. The employer contribution rate for the year ended December 31, 2005 is 12.75% of annual covered payroll. Contributions to PERS also include one-fourth of one percent of the taxes shown to be collectible by the tax rolls of each parish, except Orleans and East Baton Rouge Parishes. tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each The contribution requirements of plan members and the district are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year.

The district attorney's (employer) contributions to PERS under Plan A for the year's ended December 31, 2005, 2004 and 2003 were \$53,464, \$48,876 and \$29,156, respectively, and these amounts equaled the required contributions for each year.

#### NOTE E - LEASES

#### Operating Lease

The district attorney leases office space, under several separate operating leases as follows: (1) property located at 1107 1/2 Main Street, LaPlace, month-to-month lease at \$400 per month; (2) property located at 217 West Fifth Street, LaPlace, month-to-month lease at \$1,600 per month;

## DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE E - LEASES (CONTINUED)

(3) property located at 494 West 5th Street, LaPlace, month-to-month lease at \$2,500 per month; (4) a copy machine on a 12-month lease at \$156 per month; (5) an additional copy machine on a 12-month lease at \$103 per month; (6) a 2003 car with a 24-month lease term at \$498 per month, beginning January 26, 2005; (7) a 2004 car on a separate 24-month lease at \$522 per month beginning June 18, 2004.

The minimum annual commitments under all noncancelable operating leases are as follows:

Year Ended	Amount
December 31, 2006 December 31, 2007	\$ 9,108 <u>1,992</u>
	\$11,100

### NOTE F - EXPENDITURES OF THE DISTRICT ATTORNEY NOT INCLUDED IN THE FINANCIAL STATEMENTS

The accompanying financial statements do not include certain expenditures of the district attorney paid from the criminal court funds, the parish government, or directly by the state.

#### NOTE G - LITIGATION

The district attorney is not involved in any litigation at December 31, 2005, which could have a material effect on the financial statements.

St. John the Baptist Parish, Louisiana Notes to the Financial Statements December 31, 2005

#### NOTE H - FEDERAL FINANCIAL ASSISTANCE PROGRAM

During the year, the district attorney participated in the Title IV-D program administered by the State of Louisiana Department of Social Services, Catalog of Federal Domestic Assistance Number 13.783. This program is funded by indirect assistance payments in the form of reimbursements of certain expenditures. The funds are received from the Louisiana Department of Social Services. For the year ended December 31, 2005, the district attorney received reimbursements on expenditures totaling \$232,870.

The reimbursement payments are restricted by a formal agreement between the district attorney and the Department of Social Services and includes a budget of expected expenditures for each fiscal year ending June 30. The district attorney submits reimbursement requests to the Department of Social Services on a monthly basis. These reimbursement payments may be subjected to further review and audit by the federal grantor agency. No provision has been made in the financial statements for the reimbursement of any expenditures that may be disallowed as a result of a review or audit by the federal grantor agency.

#### NOTE I - GENERAL FUND'S DEFICIT FUND BALANCE

The deficit fund balance in the General Fund at December 31, 2005 of \$143,285 is expected to be funded in the year 2006 by transfers in from certain special revenue funds and from operating revenues received during the year. The district attorney reduced expenditures during the current year and will make additional reductions in the 2006 budget year, if necessary.

REQUIRED SUPPLEMENTARY INFORMATION (RSI)

St. John the Baptist Parish, Louisiana Statement of Revenues, Expenditures and Changes in Fund Balance -Budget (GAAP Basis) and Actual General Fund

For the Year Ended December 31, 2005

-				Variance with Final Budget
		Amounts	Actual	Positive
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>(Negative</u> )
REVENUES				
Court costs, fines and fees	6244 E90	åE30 300	¢200 175	¢/211 A2E\
Reimbursements	\$344,589 453,987	\$520,200 419,423	\$309,175 369,327	\$(211,025) (50,096)
Interest earnings	1,024	240	1,697	1,457
Other	400	10,137	21,399	11,262
001101			<u> 21,355</u>	
Total Revenues	800,000	950,000	701,598	(248,402)
EXPENDITURES				
Salaries, related taxes and benefits	E07 400	660 700	710 047	(51 147)
Continuing education	597,480	668,700	719,847	(51,147)
and travel	55,000	63,700	46,033	<b>17</b> ,667
Office supplies and	33,000	03,700	40,033	27,007
maintenance	12,360	10,800	11,854	(1,054)
Insurance	48,000	46,100	36,365	9,735
Professional dues and	•	·	•	•
services	12,000	9,800	15,700	(5,900)
Capital outlay	8,000	18,700	3,935	<b>14</b> ,765
Rent, utilities and				
telephone	54,000	59,100	56,410	2,690
Other	<u>13,160</u>	23,100	<u>11,676</u>	<u>11,424</u>
Total Expenditures	800,000	900,000	901,820	(1,820)
Excess (Deficiency) of Revenues over Expends.	_	50,000	(200, 222)	(250, 222)
		,	(,,	(===,===,
Other Financing Sources Transfers In	5: _	100,000	199,063	99,063
Transfers in	<del></del>	100,000	133,003	
Excess (Deficiency) of Revenues over Expends.				
after Transfers In	-	150,000	(1,159)	(151,159)
Fund Balance at				
Beginning of Year		(142,126)	(142,126)	
Fund Balance at				
End of Year	\$	\$ <u>7,874</u>	\$ <u>(143,285</u> )	\$ <u>(151,159</u> )

St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual
Title IV-D

For the Year Ended December 31, 2005

	Budgeted	l Amounts Final	Actual <u>Amounts</u>	Variance with Final Budget Positive (Negative)
REVENUES Intergovernmental: Grant - Louisiana Department of				
Social Services	\$ <u>200,000</u>	\$ <u>200,000</u>	\$ <u>232,870</u>	\$ <u>32,870</u>
Total Revenues	200,000	200,000	232.870	<u>32,870</u>
EXPENDITURES Salaries, related taxes and benefits	172,800	189,100	198,093	(8,993)
Continuing education and travel	- -	· -	- -	-
Office supplies and maintenance Rent, utilities and	3,600	3,300	4,356	(1,056)
telephone Other	22,400 1,200	24,600 3,000	22,031 <u>6,637</u>	2,569 <u>(3,637</u> )
Total Expenditures	200,000	220,000	231,117	(11,117)
Excess (Deficiency) of Revenues over Expends		(20,000)	1,753	21,753
Other Financing Uses: Transfer Out			<u>(90,000</u> )	(90,000)
Excess (Deficiency) of Revenues over Expends after Transfer Out	25,000	(20,000)	(88,247)	(68,247)
Fund Balance at Beginning of Year	<u>47.874</u>	<u>151,438</u>	<u>151,438</u>	***
Fund Balance at End of Year	\$ <u>47,874</u>	\$ <u>131,438</u>	\$ <u>63,191</u>	\$ <u>68,247</u>

St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual
Worthless Check Collection Fee
For the Year Ended December 31, 2005

	Budgeted Original	Amounts Final	Actual <u>Amounts</u>	Variance with Final Budget Positive (Negative)
REVENUES Collection fees on worthless checks	\$ <u>27,000</u>	\$ <u>37,000</u>	\$ <u>40,763</u>	\$ <u>3,763</u>
Total Revenues	27.000	37,000	40.763	<u>3.763</u>
EXPENDITURES Salaries, related taxes and benefits Office supplies and maintenance Capital outlay Other	19,200 - - 7,800	19,900 - - 10,100	20,190 1,136 - _5,675	(290) (1,136) - 4,425
Total Expenditures	27,000	30,000	27,001	2,999
Excess (Deficiency) of Revenues over Expends	<del></del>	7,000	13,762	6,762
Fund Balance at Beginning of Year	4,275	16.796	<u>16,796</u>	
Fund Balance at End of Year	\$ <u>4,275</u>	\$ <u>23,796</u>	\$ <u>30,558</u>	\$ <u>6,762</u>

St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual
School Board
For the Year Ended December 31, 2005

	Budgete Original	d Amounts Final	Actual <u>Amounts</u>	Variance with Final Budget Positive (Negative)
REVENUES Intergovernmental: St. John the Baptist				-
Parish School Board	\$ <u>40,000</u>	\$ <u>30,000</u>	\$ <u>32,530</u>	\$ <u>2,530</u>
Total Revenues	<u>40.000</u>	30.000	32,530	2.530
<u>EXPENDITURES</u> Salaries, related taxes and benefits	40,000	<u>27.000</u>	<u>30,028</u>	<u>(3,028</u> )
Total Expenditures	40,000	27,000	30,028	<u>(3,028</u> )
Excess (Deficiency) of Revenues over Expends	. <del>-</del>	3,000	2,502	(498)
Fund Balance at Beginning of Year	38	(2,025)	(2,025)	
Fund Balance at End of Year	\$ <u>38</u>	\$ <u>975</u>	\$ <u>477</u>	\$ <u>(498</u> )

St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual
Pre-Trial Intervention/Diversion Programs
For the Year Ended December 31, 2005

·	Budgeted Original	Amounts Final	Actual <u>Amounts</u>	Variance with Final Budget Positive (Negative)
<u>REVENUES</u> Intergovernmental: Pre-Trial Diversion				
Program	\$ <u>35.000</u>	\$ <u>180,000</u>	\$ <u>184,166</u>	\$ <u>4,166</u>
Total Revenues	35,000	<u>180,000</u>	184,166	4.166
EXPENDITURES Salaries, related taxes and benefits	10,000	18,540	10,394	8,146
Office supplies and	10,000	·	•	
maintenance Capital outlay	-	4,800 -	1,811 525	2,989 (525)
Rent, utilities and			680	
telephone Other		<u>6,660</u>	<u>1,249</u>	(680) <u>5,411</u>
Total Expenditures	10,000	30,000	14,659	<u>15,341</u>
Excess (Deficiency) of Revenues over Expends	. 25,000	150,000	169,507	19,507
Other Financing Uses: Transfer Out		(100,000)	(99,063)	937
Excess (Deficiency) of Revenues over Expends after Transfer Out	25,000	50,000	70,444	20,444
Fund Balance at Beginning of Year	<u>183,567</u>	<u>144,601</u>	144,601	
Fund Balance at End of Year	\$ <u>208,567</u>	\$ <u>194,601</u>	\$ <u>215,045</u>	\$ <u>20,444</u>

St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual
Forfeiture Account
For the Year Ended December 31, 2005

	<u>Budgete</u> Original	d Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES Collection of forfeitures	\$5 <u>0,000</u>	\$ <u>40,000</u>	\$ <u>45,053</u>	\$ <u>5,053</u>
	-			- <u> </u>
Total Revenues	<u>50,000</u>	40,000	<u>45,053</u>	<u>5,053</u>
EXPENDITURES Payments of forfeitures	45,000	40,000	33,927	<u>6,073</u>
Total Expenditures	<u>45,000</u>	40,000	33,927	<u>6,073</u>
Excess (Deficiency) of Revenues over Expends.	5,000	-	11,126	11,126
Other Financing Uses: Transfer Out			(10,000)	(10,000)
Excess (Deficiency) of Revenues over Expends. after Transfer Out	5,000	-	1,126	1,126
Fund Balance at Beginning of Year	476	9,644	9,644	<del></del>
Fund Balance at End of Year	\$ <u>5,476</u>	\$ <u>9,644</u>	\$ <u>10,770</u>	\$ <u>1,126</u>

SUPPLEMENTARY INFORMATION SCHEDULES

St. John the Baptist Parish, Louisiana
Supplementary Information Schedules
Summary Schedule of Prior Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Year Ended December 31, 2005

I have audited the accompanying basic financial statements of the District Attorney of the Fortieth Judicial District, as of and for the year ended December 31, 2005, and have issued my report thereon dated May 16, 2006. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 2005 resulted in an unqualified opinion.

### Section I - Summary of Auditor's Report and Findings

There was one material weakness in internal control that was a reportable condition which required disclosure in this current-year audit report (Finding No. 1).

There was one prior-year audit finding, and it was the same as this current-year finding (Finding No. 1).

There were no instances of noncompliance that were required to be reported in this audit report.

There were no other findings, required to be reported, and no management letter was issued for the current audit period.

The District Attorney of the Fortieth Judicial District did not receive any major or significant federal funding during the twelve months ended on December 31, 2005.

St. John the Baptist Parish, Louisiana
Supplementary Information Schedules (Continued)
Summary Schedule of Prior Year Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Year Ended December 31, 2005

### Section II - Financial Statement Finding

Finding No.: 1

Fiscal Year Finding Initially Occurred: Has existed from inception.

<u>Finding Described</u>: The size of the district attorney's operations and its limited staff preclude an adequate segregation of duties and other features of an adequate system of internal accounting control.

<u>Corrective Action and Additional Explanation</u>: Management is aware of this inadequacy in the internal control structure, however, it feels that to employ such controls would not be cost beneficial. No action will need to be taken.

Anticipated Completion Date: Not applicable.

### Contact Person:

Mr. John M. Crum, Jr., District Attorney
Fortieth Judicial District
P. O. Box 399
LaPlace, LA 70069
985-652-9757

OTHER REQUIRED REPORT

## KEITH J. ROVIRA

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable John M. Crum, Jr.
District Attorney of the Fortieth Judicial District
St. John the Baptist Parish, Louisiana

I have audited the basic financial statements of the District Attorney of the Fortieth Judicial District as of and for the year ended December 31, 2005, and have issued my report thereon dated May 16, 2006. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

#### Compliance

As a part of obtaining reasonable assurance about whether the District Attorney of the Fortieth Judicial District's basic financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

Internal Control Over Financial Reporting
In planning and performing my audit, I considered the District
Attorney of the Fortieth Judicial District's internal control over
financial reporting in order to determine my auditing procedures

for the purpose of expressing my opinion on the basic financial statements and not to provide assurance on the internal

control over financial reporting. However, I noted a matter involving the internal control over financial reporting and its operations that I consider to be reportable condition. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgement, could adversely affect the district attorney's ability to record, process, summarize and report financial data consistent with the assertions of management in the basic financial statements. I noted that, as a material weakness, the size of the district attorney's operations and its limited staff preclude an adequate segregation of duties and other features of an adequate system of internal accounting control. Management is aware of this inadequacy in the internal control structure, however, it feels that to employ such controls would not be cost beneficial.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, I considered the reportable condition described above to be a material weakness.

This report is intended solely for the use of management and the State of Louisiana Legislative Auditor and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report which, upon acceptance by the State of Louisiana Legislative Auditor, is a matter of public record.

Keith J. Rovira

Certified Public Accountant

May 16, 2006